

MENOMINEE COUNTY LIBRARY BOARD

Minutes December 7, 2022

Approved: **February 1, 2023**

A. Rivard called the meeting of the Menominee County Library Board to order at 4:08 PM on Wednesday December 7, 2022.

Present: A. Berger, A. Rivard, R. Seidlitz, Commissioner Piche and Director Winnicki.

Excused: A. Rock. Absent: J. Slavick.

A. Berger moved to approve the agenda as corrected, support by R. Seidlitz. Motion carried.

Public Participation: No public present.

A. Berger moved to approve the minutes from the November 2, 2022 meeting, support by A. Rivard. Motion carried.

A. Berger moved to approve the October 2022 and November 2022 financial reports, support R. Seidlitz. Motion carried.

R. Seidlitz moved to approve the current bills, support by A. Berger. Motion carried.

Director's Report Staff are working on updating their job duties and ensuring that position descriptions are accurate as the County moves forward with the Wage Study. Heather continues to have a good response with the computer classes "Basics and Beyond". Amanda completed the annual State Aid Report and it is available for review.

The Holiday Fest (11/5/22) at Stephenson School was well attended. The Library Friends will continue to coordinate this community event. The Friends have completed the Kitchen conversion into private study space. They have funds to install electricity to the Plutchak pavilion but are looking for an electrician with time to complete this project. They have funds that are earmarked for directed projects; to make library spaces more versatile/flexible they will replace the conference table in the Hayward Room and add casters for some of the shelves in the childrens area. Funds to bind historic plat books were also approved.

Commissioner's Report: Commissioner Piche noted that there will be four new Commissioners on the County Board beginning in January which will include a new Liaison to the Library Board. He has been glad to serve on the Library Board. He also thanked the library staff for their willingness to find new and positive ways to make Menominee County a great place to live. He wished everyone a good and safe Holiday and is looking forward to visiting the library next year.

New Business

R, Seidlitz moved to approve the amended Meeting (Hayward) Room Policy, support A. Berger. Motion carried.

Discussion: Menominee County Policies on Animals in the County Buildings have been approved and do include the Library. Director Winnicki will discuss them with the Library staff. Stickers for the doors will be provided.

Director Winnicki requested that the library close for a full day to have staff training/in-service day in January or early February. Previous trainings have been on Monday afternoons after the library closes. The Library Board agreed.

Public Participation: No Public Present.

As there was no further business, A. Rivard moved to adjourn the meeting, support by A. Berger. Motion carried. Meeting adjourned at 4:37 PM.

Submitted by: Amanda Winnicki, Library Director