

MENOMINEE COUNTY LIBRARY BOARD

Minutes February 7th, 2024

Approved: March 6th, 2024

A. Burger called the meeting of the Menominee County Library Board to order at 4:02 PM on Wednesday, February 7th, 2024.

Present: A. Rivard, J. Slavick, A. Burger, R. Seidlitz, M. Lyons, Commissioner Phelps and Library Director Heather Harris.

A nomination was made by A. Rivard for A. Burger as President. Support by J. Slavick. All in favor, motion carried.

A nomination was made by A. Burger for A. Rivard as Vice President. Support by M. Lyons. All in favor, motion carried

Review of the 2024-2025 dates for board meeting. Motion by M. Lyons to change July 3rd meeting to July 10th. Support by A. Burger. All in favor, motion carried.

M. Lyons moved to approve the agenda, support by A. Rivard. Motion carried.

Public Participation: No public present.

A. Rivard moved to approve the minutes from the January 10th meeting, support by R. Seidlitz. Motion carried.

M. Lyons moved to approve the financial reports, support by A. Rivard. Motion carried.

J. Slavick moved to approve the current bills, support by M. Lyons. Motion carried.

Director's Report

January statics – we had 20 new user registrations. The main library had 2396 checkouts, the bookmobile had 2286, and the Hermansville branch had 399. The main library had 2045 visits, the bookmobile had 446, and Hermansville had 375. The main library had 161 reference questions. Hermansville had 32.

We added 208 new items to the catalog.

The County is conducting a wage study, which we all filled out job descriptions/duties last summer. I met with two of the people conducting the study to go over questions they had today. We should be hearing the results in the next couple of months.

I have our new shelving for the kid's area set to be installed in May. Once it's closer, the installers will call to set a date. I would like to put on next month's meeting asking for approval to be closed, hopefully on a Monday, for the installation of the shelving.

After the shelving, we have a remainder of \$2150 from the ISD grant. I have an email sent asking if a portion of the grant money could be used to purchase a public performance license to be able to show free movies here at the library. If this grant does not cover it, Sarah at the ISD said she would also check, they might have funds available to cover the cost.

I have started ordering kids nonfiction books for the Hannahville 2% grant we received. They awarded us \$5000 towards the project. I'm asking the public, and staff, if they have any requests for subjects or titles.

Commissioner's Report: None at this time, Commissioner Phelps did comment that the wage study would be in sooner rather than later.

New Business

None

Old Business

None

Public Participation: No Public Present.

As there was no further business, M. Lyons moved to adjourn the meeting, support by R. Seidlitz. Motion carried. Meeting adjourned at 4:22 PM.

Submitted by: Heather Harris, Library Director